Fall 2024

Thursday, **August 1, 2024**	**Deadline** to submit requests for Teaching Associates to teach an upper division course.
Thursday, **August 29, 2024**	**Deadline** to submit exceptions for employment, i.e. low grade/GPA, more than 50% time and other exception requests that need to be approved before our GradAid Web Application (GWA) system can generate fee remission for students.
Monday, **September 2, 2024** (*Due to the holiday the updated deadline is September 3*)	**Deadline** to input student positions into UCPath. This does not ensure that fee credits will be available to the student accounts prior to the fee payment deadline if there are student academic issues or fund errors. **Please note: Earlier deadlines are necessary due to the UCPath approval/workflow process.**
Monday, **September 16, 2024**	**Fee Payment Deadline** for Fall quarter. Students must register and pay fees by 4:00 p.m. on this date to avoid late charges.
Friday, **October 18, 2024**	**Deadline** to Pay tuition and fees to avoid loss of student status. If paying at Central Cashier: 4:00 p.m. PT. If paying online: 5:00 p.m. PT.
Friday, **January 31, 2025**	**Deadline** for Fall quarter ARP (Automatic Remission Process). Any funding and/or employment changes made in UC Path after this date will not be automatically updated in our financial system, GWA. The hiring department must submit a ticket here to get this corrected. Note, remission overrides also prevents ARP from updating automatically.

Reminders:

If a student becomes academically ineligible for employment or fellowship support after they have already been appointed, i.e. due to final grades posting after the position deadline for each quarter, exception requests must be submitted to the Graduate Division **no later than 5:00 p.m., Monday of the third week of the position quarter.**

Other exceptions for employment or fellowships for each quarter should be submitted **on or before 5:00 p.m. on Mondays** to ensure that exceptions are reviewed for that week.

Winter 2025

Thursday, **October 31, 2024**	**Deadline** to submit requests for Teaching Associates to teach an upper division course.
Thursday, **November 28, 2024** (*Due to the holiday the updated deadline is December 2*)	**Deadline** to submit exceptions for employment, i.e. low grade/GPA, more than 50% time and other exception requests that need to be approved before our GradAid Web Application (GWA) system can generate fee remission for students.
Monday, **December 2, 2024**	**Deadline** to input student positions into UCPath. This does not ensure that fee credits will be available to the student accounts prior to the fee payment deadline if there are student academic issues or fund errors. **Please Note: Earlier deadlines are necessary due to the UCPath approval/workflow process.**
Monday, **December 16, 2024**	**Fee Payment Deadline** for Winter quarter. Students <u>must</u> register and pay fees by 4:00 p.m. on this date to avoid late charges.
Friday, **January 24, 2025**	**Deadline** to Pay tuition and fees to avoid loss of student status. If paying at Central Cashier: 4:00 p.m. PT. If paying online: 5:00 p.m. PT.
Wednesday, **April 30, 2025**	**Deadline** for Winter quarter ARP (Automatic Remission Process). Any funding and/or employment changes made in UC Path after this date will not be automatically updated in our financial system, GWA. The hiring department must submit a ticket here to get this corrected. Note, remission overrides also prevents ARP from updating automatically.

Reminders:

If a student becomes academically ineligible for employment or fellowship support after they have already been appointed, i.e. due to final grades posting after the position deadline for each quarter, exception requests must be submitted to the Graduate Division **no later than 5:00 p.m., Monday of the third week of the position quarter.**

Other exceptions for employment or fellowships for each quarter should be submitted **on or before 5:00 p.m. on Mondays** to ensure that exceptions are reviewed for that week.

UCI Graduate Division — Student and Administrator Deadlines

Spring 2025

Thursday, **January 30, 2025**	**Deadline** to submit requests for Teaching Associates to teach an upper division course.
Thursday, **February 27, 2025**	**Deadline** to submit exceptions for employment, i.e. low grade/GPA, more than 50% time and other exception requests that need to be approved before GradAid Web Application (GWA) system can generate fee remission for students.
Monday, **March 3, 2025**	**Deadline** to input student positions into UCPath. This does not ensure that fee credits will be available to the student accounts prior to the fee payment deadline if there are student academic issues or fund errors. **Please Note: Earlier deadlines are necessary due to the UCPath approval/workflow process.**
Monday, **March 17, 2025**	**Fee Payment Deadline** for Spring quarter. Students <u>must</u> register and pay fees by 4:00 p.m. on this date to avoid late charges.
Friday, **April 18, 2025**	**Deadline** to Pay tuition and fees to avoid loss of student status. If paying at Central Cashier: 4:00 p.m. PT. If paying online: 5:00 p.m. PT.
Friday, **June 27, 2025**	**Deadline** for Spring quarter ARP (Automatic Remission Process). Any funding and/or employment changes made in UC Path after this date will not be automatically updated in our financial system, GWA. The hiring department must submit a ticket here to get this corrected. Note, remission overrides also prevents ARP from updating automatically.

Reminders:

If a student becomes academically ineligible for employment or fellowship support after they have already been appointed, i.e. due to final grades posting after the position deadline for each quarter, exception requests must be submitted to the Graduate Division **no later than 5:00 p.m., Monday of the third week of the position quarter.**

Other exceptions for employment or fellowships for each quarter should be submitted **on or before 5:00 p.m. on Mondays** to ensure that exceptions are reviewed for that week.

Summer Session 2025

Friday, **April 25, 2025**	**Deadline** to submit requests for Teaching Associates to teach an upper division course for <u>any</u> 2023 Summer Session (Session I, 10-Week, Session II). Please follow any earlier deadlines indicated in the annual Summer Session Planning Guide but note that this will be the <u>final</u> deadline for receipt of any requests. **Summer Teaching Associate requests should be submitted to Summer Sessions through Julissa Barnett, mjbarnet@uci.edu.**

Resources

A. Graduate Division Employee Experience Center (EEC) Support:

1. DEPARTMENTS

- Employment and Fellowship Exceptions or Requests
- Childcare Program Requests

2. DEPARTMENTS AND GRADUATE STUDENTS

- Fee Remission, Employment, Fellowship and Childcare Program Inquiries

B. Zoom Office Hours:

- **Employment/Finance Bi-Weekly Office Hours** take place on the first and third Tuesday of each month. Departments/Schools Only, from 11am-12pm https://uci.zoom.us/j/91804253014