Application Instructions
CSU PREPP (UCI PREPP)

Program Description

The Pre-Professor Program (PREPP) is designed to support the University of California, Irvine (UCI) doctoral students’ and postdoctoral scholars’ transition to a faculty position by engaging them in a semester-long program at a California State University (CSU) campus. The program is held virtually through Zoom. In addition, PREPP is a blueprint to support CSU’s efforts to foster a pipeline for prospective new faculty. The goal of PREPP is to immerse participants in the life of a faculty member at a comprehensive master’s granting institution. PREPP fellows will have individual mentorship from an experienced Faculty Mentor in three broad categories: Instruction, Understanding the Campus Culture, and Service.

We accept applications from candidates with expertise in any discipline/department represented at CSU. Visit the CSU website to determine if your area of study is represented at a CSU (https://www.calstate.edu/attend/degrees-certificates-credentials/Pages/search-degrees.aspx). Applicants from underrepresented groups and those who are champions of diversity are encouraged to apply.

Application Instructions

Please prepare the following documents:

1. Curriculum Vitae
2. Personal Statement (500 words or less) which focuses on the following prompts:
   1. Tell us about yourself.
   2. Why are you applying for this program? What do you hope to gain from the experience?
   3. Where do you see yourself in 5 years?
3. Teaching Interest / Experience Statement. Your Statement might include responses to the following prompts (500 words or less)
   1. What teaching experience have you had? Describe your strengths and weaknesses as an instructor.
   2. What do you want to learn about teaching and instructionally related activities?
   3. What do you think teaching diverse undergraduate students might look like?
   4. What do you think would be the most effective approach to teaching diverse undergraduate students?
   5. Describe a particularly memorable teaching/learning episode.
4. You must have your dissertation/research mentor or advisor complete a support form. You can download the form from the UCI website under the UCI Mentor Support Form or from the InfoReady application site from the CSU under supporting documents. In the application, you can submit their email so that they can upload the form directly to InfoReady.

Once you have completed the documents, you must apply via the California State University InfoReady website by going to the CSU PREPP Application Website. Please double-check that you are submitting your application to the appropriate competition (i.e., the semester and year you are applying to be part of PREPP – for example, Fall 2024).
On the next page, you will see instructions on creating an account with CSU and the steps for applying and uploading your documents.

**CSU account creation and application access**

1. Visit the [CSU PREPP Application Website](#).
2. You will be asked to log in. If this is your first time, you must register (click on that button).

![CSU Application Website](image)
3. You will see the above window. Please enter your name and your UCI email address or Personal Email (remember this email because you will need it to log back in) and press “Create Account.”

4. You will then get this message. Check your email to confirm your account.
Hello,

Someone using this email address created an account for CSU Chancellor Office’s InfoReady site.

If you created the account, please click the Confirm Account button to complete the account creation process.

If you have received this email in error, you can safely ignore it, and no account will be created using your email address.

5. Once you confirm, you will be returned to the Chancellor’s site and see all the opportunities available – Please click on the application opportunity for UCI PREPP “CSU PREPP Application (UC Irvine applicants only)…”. Note that the semester and year represent the semester you are applying to be part of the program. Thus, it will be different after Spring 2024.
6. At this point, you will be able to see the description and details (you may be required to log in again using the newly created account). Click “Apply” at the bottom when you are ready. Please note that the screenshot below is an example (so it may not look exactly like the one below)
7. You may be asked to log in again.

8. Once you log in, you will see the application (there are seven pages to fill out for a complete application).
9. You can save your application by clicking “save as draft.”

10. Whenever you want to return to your application, go to the CSU PREPP Application Website. And log in with the email and password you created.

11. After you log in, go to the “Applications” tab to find your application.
12. You can click on your application “Name not provided,” and continue to fill out the application.

13. Once you have completed the application, click on submit.