



Office of the Academic Senate

- 3. Relationship to competitive programs:
- 4. Impact on Time to Degree:
- 5. Expected impact on quality of the program:
- 6. Expected impact on employment prospects:
- 7. Expected impact on recruitment:
- 8. Will current students be permitted to switch to take advantage of the revisions? If so, what will be the approval process?
- 9. Faculty vote – Include all information below

Total number of eligible faculty: _____

Total number of voting faculty: _____

For	
Against	
Abstain	

Date of vote: _____

**Note, completing this section accurately is of particular importance so that we can determine if there was quorum for the faculty vote. Each School’s bylaws should indicate their rules on quorum. If no specifics are listed we default to Robert’s Rules of Order which is 50% +1. To view what each Schools bylaws are visit the Senate Manual and see Part III, Appendix I: Bylaws of the Faculties*
<http://senate.uci.edu/uci-academic-senate-manual/>

Required Signatures (as appropriate: Director or Chair and Associate Dean or Dean)

Program Director	_____	_____	_____
	Print Name	Signature	Date
Department Chair	_____	_____	_____
	Print Name	Signature	Date
Associate Dean	_____	_____	_____
	Print Name	Signature	Date
Dean	_____	_____	_____
	Print Name	Signature	Date



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Required Appendices:

- A. Copy of Bylaws used for Faculty vote (e.g. either School, Department or Program)
- B. Revised and Dated Program Summary
- C. Revised Catalogue Copy
- D. Print out of CIM proposed revisions, if applicable
 - a. (*See instructions below)
 Go to the Registrar’s online Course Inventory Management (CIM) System (https://login.uci.edu/ucinetid/webauth?return_url=https://shib.nacs.uci.edu/idp/Authn/RememberUser) to revise, create and delete courses. Submit the revisions online and submit the print out of those proposed modifications sent through the CIM system.

Optional Appendix:

- A. Additional Letter(s) of Support from Associate Dean of Graduate Studies or Dean

Submit the completed form in one single pdf with all materials, signatures and dates to Natalie Schonfeld at nschonfe@uci.edu

****Items submitted incomplete and or in piecemeal will not be accepted for review. Please note Graduate Council meeting dates and their corresponding item submission deadline dates.***

To be filled out by the Academic Senate:

Date completed form is submitted: _____

Reviewed by Graduate Council: _____

Approved by Graduate Council: _____